



CITY of CRYSTAL

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Posted: April 13, 2023

**Charter Commission Meeting Agenda
Regular Meeting
Thursday, April 20, 2023 at 6:30 p.m.
Conference Room A**

1. Call to order and roll call.
2. Approval of the minutes from the March 16, 2023 meeting.
3. Reports of the Chair.*
4. Unfinished business.*
5. New business.*
 - Discuss proposed legislation regarding ranked-choice voting.
6. Next meeting – July 20, 2023.
7. Adjournment.

**Denotes no supporting information included in the packet.*

City of Crystal Charter Commission
Annual Meeting Minutes
March 16, 2023

1. Call to order and roll call

Pursuant to due call and notice thereof, the meeting of the Crystal Charter Commission was held at 6:30 p.m. on March 16, 2023 in Conference Room A at City Hall, 4141 Douglas Dr. N. in Crystal, MN. Commission Chair Harley Heigel called the meeting to order.

Attendance

Commissioners present: Harley Heigel (departed the meeting at 6:39 p.m.), Joe Selton, Jeff Munson, Mary Cameron, Naomi Davidson, Jeff Kolb and Walker MacBeath.

City staff present: City Manager Adam R. Bell, Commission Attorney Troy Gilchrist, Police Chief Stephanie Revering and City Clerk Chrissy Serres.

2. Welcome and introduction of new City Manager Adam R. Bell
City Manager Bell introduced himself to the Commission.

3. Approval of the minutes from the Oct. 27, 2022 meeting
Moved by Commissioner Selton and seconded by Commissioner Davidson to approve the minutes from the Oct. 27, 2022 meeting.

Commissioner Heigel abstained from the vote.
Motion carried.

4. Election of officers
Moved by Commissioner Selton and seconded by Commissioner Cameron to approve the following slate of officers:

- Chair: Harley Heigel
- Vice Chair: Joe Selton
- Secretary: Jeff Munson

Subsequent to the motion, Commissioner Heigel declined the nomination of Chair. As a result, Commissioner Selton withdrew his motion regarding approving the current slate of officers.

Moved by Commissioner Cameron and seconded by Commissioner MacBeath to nominate Commissioner Kolb as Commission Chair.

Motion carried.

Moved by Commissioner Kolb and seconded by Commissioner Davidson to nominate Commissioner Selton as Commission Vice Chair.

Motion carried.

Moved by Commissioner Kolb and seconded by Commissioner Davidson to nominate Commissioner Munson as Commission Secretary.

Motion carried.

Commissioner Heigel announced his resignation from the Commission and left the meeting at 6:39 p.m.

5. Police update
Police Chief Revering discussed current policing issues with the Commission.
6. Council update and city manager update
City Manager Bell updated the Commission on recent Council actions and discussions as well as projects underway in the city.
7. Unfinished business
There was no unfinished business.
8. New business
 - 8.1. Commissioner Davidson requested to further discuss the ranked-choice voting legislation in process at the next Charter Commission meeting. Commissioner Munson and Commissioner Cameron agreed the item should be discussed as an agenda item at the April 20, 2023 Charter Commission meeting.
 - 8.2. Moved by Commissioner Kolb and seconded by Commissioner Munson that the Commission thank Commissioner Heigel for his years of service and requested that the rules be suspended for this item to be considered immediately.

Motion carried.
9. Adjournment
Moved by Commissioner Cameron and seconded by Commissioner Munson to adjourn the meeting.

Motion carried.

The meeting adjourned at 6:57 p.m.

The next meeting of the Charter Commission is scheduled for April 20, 2023.